

Initial Agent Application

Section A: General Information		
1	Legal Representative/ Proprietor Name and Surname	
2	Company Country Representative/ Agent Name and Surname:	
3	ID Card/Passport Number:	
4	E-mail Address	
5	Telephone number	
6	Company Name:	
7	Company Address:	
8	Company Licence Number	
9	Company trade and licence	
10	Company Website	
11	Company e-mail Address	
12	Company telephone Number	

Section B: Questions

1	How did you get to know about Malta and the institute of Tourism studies?	
2	How many years of experience do you have within the industry or any other cognate sector?	
3	Which countries and regions are you expecting to promote our programs in?	
4	Does your company have any agreements within the European Schengen area?	
5	What are your projections for our institute for this first year?	
6	Which programs of studies are your students interested in?	
7	What are your expectations for each program of study?	
8	How do you check that students are able to live in Malta?	

Please include the following documents with this document (Where applicable documents need to be apostilled and/or certified true copy by a lawyer):

1. Copy of police conduct of Agent
2. Copy of passport or identification Card
3. Copy of Agents Licence
4. Passport sized photo must be attached
5. Copy of energy bill that the company is using as it's registered office.

Application Information:

1. The courses at the institute are taught in English, below please find the different criteria at the different entry points. The Institute of Tourism Studies also offers English courses in order to get students in line with the requirements. Should the student not have any proof of their English language proficiency, based on any of the below test scale/s, ITS can offer prospective students this service through its online platform.

Level	IELTS	TOEFL	Cambridge English Preliminary	Cambridge CAE
Certificate	4.5	72	B1	n/a
Higher National Diploma	5.5	72	n/a	B2
Degree level	5.5	72	n/a	B2
Masters Level	6	72	n/a	C1

2. As part of the requirements that non-Maltese students have when applying for the student visa there is the need for them to show that they have access to around €9,000.00 or 75% of the national minimum wage. How do you check that students are able to live in Malta?
3. After completing the application process and getting accepted students are required to pay one semester fees in order to receive a visa letter from the institute and start their visa application process.

Section C: Declaration	
I hereby state that the information I have supplied on this form is complete, correct and up to date.	
1	Signature of Owner/s
2	Signature of the Legal Representative
3	Date of Application ____/____/____